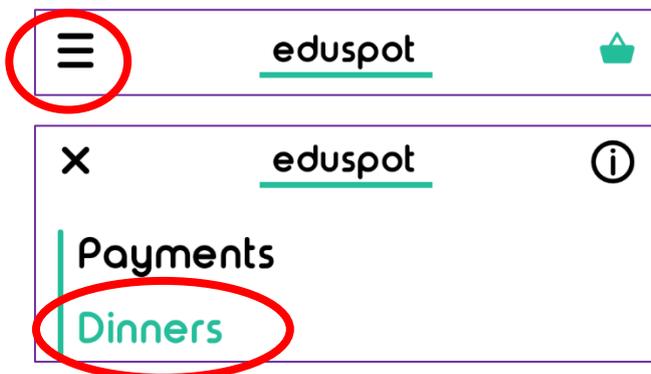
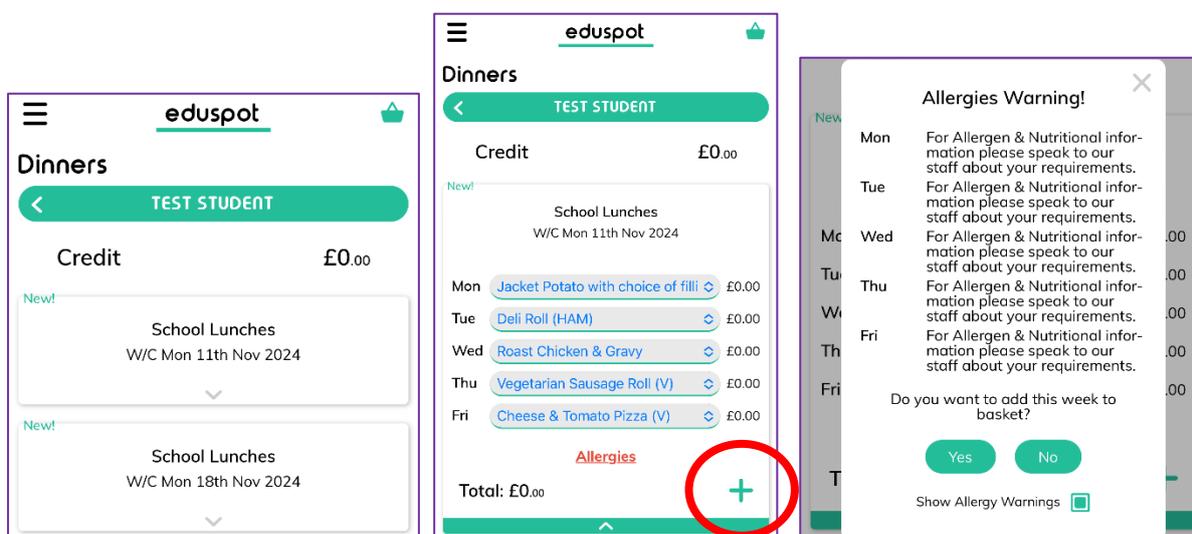


## HOW TO BOOK SCHOOL DINNERS

1. Login to the teachers2parents app
2. Click the 3 lines and select 'Dinners'



3. You will see a list of available weeks to book and by clicking, you can select each meal for each day of that week from a dropdown menu. Once done click the '+' symbol and select 'Yes' to add to your basket
  - a. **NOTE:** You can repeat this step for as many weeks as you wish to book.



Mill Street, Brierley Hill, DY5 2DT



01384 816 980



info@brierley.dudley.sch.uk

# Brierley Hill Primary School

Every Child Achieves



- Once you have added to the basket, the text for that week will turn from black to green. And in the top right where the basket is you will see the number of weeks added.

The image shows two screenshots of the eduspot app. The left screenshot shows the 'Dinners' section with a basket containing one item: 'School Lunches W/C Mon 11th Nov 2024'. The total amount is £0.00, and a green box with the number '1' is circled in red. The right screenshot shows the 'Dinners' section with a basket containing two items: 'School Lunches W/C Mon 11th Nov 2024' and 'School Lunches W/C Mon 18th Nov 2024'. The total amount is £0.00, and a green box with the number '2' is circled in red.

- When you're ready to checkout, click the basket  and select 'Pay'.
  - NOTE:** Even if the amount is £0.00 you must still "pay" to submit the order.
  - You can check which weeks you have selected dinners by clicking the down arrow and removing any by clicking the '-'.

The image shows a screenshot of the eduspot app's 'Basket' section. The basket contains two items: 'School Lunches W/C Mon 11th Nov 2024' and 'School Lunches W/C Mon 18th Nov 2024', both priced at £0.00. A 'Pay' button is visible next to the total amount of £0.00.



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6. If needed, insert your bank details etc, and submit.



● Card Details — ● Processing — ● Complete!

Total To Pay  
**£0.00**



**Payment successful!**

Thank you for your payment! Please note that there may be a slight delay in processing, but we will have it completed shortly. A receipt will be sent to [REDACTED]

Done

Powered by 

7. When you return to the 'Dinners' menu, the weeks you have submitted will have 'Booked' beneath them, and a receipt will be sent via email with a breakdown of your order(s).


**eduspot**


## Dinners

← TEST STUDENT

Credit
£0.00

School Lunches  
W/C Mon 11th Nov 2024

Booked

School Lunches  
W/C Mon 18th Nov 2024

Booked

## Receipt

Receipt Number: 18699302
Transaction Date: Mon 04 Nov 2024

School Name: Brierley Hill Primary School		Payment Method: N/A		Receipt Type: Payment	
Student Name	Payment Type	Description	Reference	Amount	
TEST STUDENT	Dinner Money	School Lunches	W/C 11 Nov 2024	£0.00	
	Dinner Money	School Lunches	W/C 18 Nov 2024	£0.00	
Sub-Total				£0.00	
Total				£0.00	

Bookings

TEST STUDENT

Dinner	Start Date	End Date
Start Date Mon 11 Nov 2024      End Date Fri 15 Nov 2024		
Mon	Jacket Potato with choice of filling(£0.00)	
Tue	Deil Roll (HAM)(£0.00)	
Wed	Roast Chicken & Gravy(£0.00)	
Thu	Vegetarian Sausage Roll (V)(£0.00)	
Fri	Cheese & Tomato Pizza (V)(£0.00)	
Weekly Cost	£0.00	

Dinner	Start Date	End Date
Start Date Mon 18 Nov 2024      End Date Fri 22 Nov 2024		
Mon	Chicken Goujons(£0.00)	
Tue	Deil Roll (HAM)(£0.00)	
Wed	Shepherdess Pie (V)(£0.00)	
Thu	Deil Roll (HAM)(£0.00)	
Fri	Fish Fingers(£0.00)	
Weekly Cost	£0.00	

■ Dinner Booked   
 ■ Sandwiches / Packed Lunch   
 ■ FSM Booked  
■ No Dinner Booked   
 ■ School Holiday - no dinners   
 ■ UFSM Booked

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AMBITION | BELIEF | COMPASSION | PRIDE | RESPECT